



Littlemore Parish Council

The Oxford Academy, Sandy Lane West

Littlemore, Oxford, OX4 4PW

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To: **Finance & General**

Purposes Committee Members:

Cllr Susan Aldridge, Cllr Tiago Corais, Cllr David Henwood, Cllr Sue Stewart, Cllr Maggie Willis

(Substitutes: Cllr Michael Evans).

You are hereby summoned to attend **Finance & General Purposes Committee Meeting** of Littlemore Parish Council to be held at The Oxford Academy (Leadership Centre), Sandy Lane West, Littlemore, Oxford, OX4 6JZ on Thursday 5th August 2021 commencing at 7.00pm for purpose of transacting the following business.

Members of public and press are invited to attend.

COVID 19 AWARENESS

- If you have had any of the main three symptoms of Coronavirus in the previous 14 days please DO NOT attend this meeting – High Temperature, a new, continuous cough and a loss or change to your sense of smell or taste.
- Wear a mask on entrance – until you are seated.
- Sanitise your hands before entering meeting room
- Due to limited space the meeting will only be able to accept 6 members of the public/press., once this number has been reached no further persons will be admitted.

R Wilkins

Richard Wilkins

Clerk to the Council

Date: 31st July 2021

AGENDA

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda.

The Public are welcome to stay and observe the rest of meeting.

FG.19/21 Chairman's Welcome

FG.20/21 Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting.

Only absences received by Clerk will be recorded, reason for member's absence MUST be accepted by Council.

FG.21/21 Declarations of Interest

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

FG.22/21 Minutes of Previous Finance Committee Meetings

To receive and approve as correct record the minutes of the Finance Committee meetings held on

Thursday 24th June 2021

FG.22/21 Receipt Report for All Accounts (Annex A)

Committee is asked to approve Receipt report for all accounts for dates **20th June 2021 to 31st July 2021**.

FG.23/21 Payments Report for All Accounts (Annex B)

Committee is asked to approve Payments report for all accounts for dates **20th June 2021 to 31st July 2021**.

FG.24/21 Bank Balances for All Accounts (Annex C)

Committee is asked to note the attached report detailing the bank balances on all accounts on **31st July 2021**.

FG.25/21 Quarter 1 Budget Monitoring

Committee is asked to examine the budget report for 1st April 2021 to 30th June 2021 and note report.

All payments within budget headings have previously been agreed/noted.

FG.26/21 Agenda items for Next meeting

Motions to be submitted to Parish Clerk 7 working days before Parish Council Meeting, the Clerk has final say if to be submitted to next agenda.

FG.27/21 Date of next Meeting

Thursday 30th September 2021 – The Oxford Academy