



# Littlemore Parish Council

The Oxford Academy, Sandy Lane West

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To: Finance Committee

Members: Cllr Lynda Comber, Cllr Dorian Hancock, Cllr John Tanner, Cllr Macer Wicker and Cllr Maggie Willis

(Substitutes: Cllr Sue Stewart).

You are hereby summoned to attend **Finance Committee Meeting of Littlemore Parish Council** by video link via Zoom, as per *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* on **Thursday 4<sup>th</sup> February 2021 at 8.00pm** for purpose of transacting the following business.

**Please Note:**

Any Member of the public wishing to join the meeting is asked to contact the Clerk beforehand to ascertain the Meeting ID and Password. Members of the public wishing to address the Council during the public participation part of the formal meeting must make the Chairman aware of their intention before the meeting starts. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders.

*Richard Wilkins*

Richard Wilkins

Clerk to Council

Date: 28<sup>th</sup> January 2021

## **AGENDA**

Public Forum – the first ten minutes are available for the public to express a view or ask a question on relevant Parish Council matters on the following Agenda.

The Public are welcome to stay and observe the rest of meeting.

**FIN.01/21     Chairman's Welcome**

**FIN.02/21     Apologies for Absence**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting.

COVID-19 (Updated July 2020)

Resolved to accept Apologies for Absence from all Parish Councillors in accordance with the Local Government Act 1972 s85 (1) for long term absence due to the restrictions from Coronavirus preventing face to face Council Meetings taking place, up to the end of the 2021 Annual Council Meeting.

**FIN.03/21     Declarations of Interest**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

**FIN.04/21 Minutes of Previous Finance Committee Meetings**

To receive and approve as correct record the minutes of the Finance Committee meetings held on

Thursday 26<sup>th</sup> November 2020

Monday 7<sup>th</sup> December 2020

Extraordinary Meeting

**FIN.05/21 Receipt Report for All Accounts**

Committee is asked to approve Receipt report for all accounts for dates **22<sup>nd</sup> November to 23<sup>rd</sup> January 2021.**

**FIN.06/21 Payments Report for All Accounts**

Committee is asked to approve Payments report for all accounts for dates **22<sup>nd</sup> November to 23<sup>rd</sup> January 2021.**

**FIN.07/21 Bank Balances for All Accounts**

Committee is asked to note the attached report detailing the bank balances on all accounts on **23<sup>rd</sup> January 2021.**

**FIN.08/21 Budget Monitoring**

Committee to receive and review quarterly budget monitoring report to **31 December 2021.**

**FIN.09/21 Agree to Budget Virement**

Clerk to recommend Budget Virements on 2020/21 Council budget.

**FIN.10/21 Earmarked Reserve Report**

Clerk to provide report on earmarked reserves.

**FIN.11/21 Finance Report**

Parish Clerk to provide financial report to Committee.

**FIN.12/21 Date of next Meeting**

Thursday 25<sup>th</sup> February 2021