

LITTLEMORE PARISH COUNCIL

**MINUTES OF A MEETING OF THE FINANCE COMMITTEE
HELD ON THURSDAY 1st April 2021 at 7.00pm
VIA ZOOM VIDEO LINK**

Present: Councillors: John Tanner (Chairman) Lynda Comber, ,
Maggie Willis.

Officers: Richard Wilkins (Clerk to Parish and R.F.O)
Daniela Harrison (Assistant Clerk)

Two Members of the public present.

Meeting opened 19:00 hrs.

FIN 13/21 Chairman's Welcome

Cllr Tanner welcomed all Councillors and staff to the meeting.

FIN 14/21 Apologies for absence

Cllr Dorian Hancock Cllr Macer Wicker

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting.

COVID-19 (Updated July 2020)

Resolved to accept Apologies for Absence from all Parish Councillors in accordance with the Local Government Act 1972 s85 (1) for long term absence due to the restrictions from Coronavirus preventing face to face Council Meetings taking place, up to the end of the 2021 Annual Council Meeting.

FIN 15/21 Declarations of interest

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

Cllr John Tanner reminded members that declaration can be made at any point during meeting.

FIN 16/21 Minutes of Previous Finance Committee Meeting

RESOLVED: To agree and sign as a correct record the minutes of the Finance Committee meetings held on

Thursday 4th February 2021

Signature.....

FIN 17/21 Receipt Report for All Accounts

The receipts for period **24th January 2021 to 27th March 2021**, were examined by the Committee.

Resolved: that the receipt report for all accounts from 24th January 2021 to 27th March 2021

FIN 18/21 Payment Report for All Accounts

The payments for period, **24th January 2021 to 27th March 2021**, were examined by the Committee.

Resolved: that the expenditure report for all accounts from 24th January 2021 to 27th March 2021

FIN 19/21 Bank Balances for All Accounts

The bank balances for all accounts on **27th March 2021** were examined by the Committee.

Resolved: that the bank balances for all accounts on 27th March 2021 be noted.

FIN 20/21 Earmarked Reserve Report

A detailed report was presented to the Committee by the Parish Clerk, this report showed the amounts held for set aside projects.

The Clerk advised on further recommendations for Earmarked Reserves, this was presented and viewed, and will be presented to Council for Playground repairs, tree works, insurance excess etc.

Proposed by: Cllr Lynda Comber Seconded by Cllr John Tanner

Unanimously agreed.

Resolved: Additional earmarked reserve to be recommended to full council.

FIN 21/21 Review Financial Risk Assessment and Management

The annual Financial Risk Assessment and Management was presented to the Committee by the Parish Clerk. Clerk advised of changes due to EU, insurance and Elections.

Proposed by: Cllr Lynda Comber to recommend to full Council

Seconded by: Cllr John Tanner

Unanimously agreed.

Signature.....

Resolved: Financial Risk Assessment and Management to be recommended to full council.

FIN 22/21 Date of next Meeting

TBC to be set by full council 27/04/2021

To move: that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

FIN 23/21 Quotations of works

Herschel Crescent Fencing (Cycle Trackside)

Clerk reported back on the quotation for fencing, 4 companies were asked only one received.

Clerk reported back on the quotation received on 2 types of fencing.

It was agreed obtain 2 quotes and due to cost take direct to Council.

Entrance Paths – 3 x Herschel Crescent and 1 x Eastern-by-Pass Park

No quotes received, agreed to take direct to full council.

Meeting Closed- 19:57hrs

Signed as a true and accurate record.

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Chair Finance Committee
Littlemore Parish Council

Signature.....